



## REQUEST FOR QUOTATION

Date: 06 September 2023  
RFQ No.: 100-23-07-1578

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Store/Shop: \_\_\_\_\_  
Address: \_\_\_\_\_  
TIN: \_\_\_\_\_  
PhilGEPS Registration Number: \_\_\_\_\_

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Cloud Storage Subscription for the OGS Inventory System – Management Information System Office** with an Approved Budget for the Contract (ABC) of **Php 650,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.



The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.


Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	<b>Cloud Storage Subscription for OGS Inventory System (4 months),</b> <ul style="list-style-type: none"> <li>- <b>A. CLOUD SPECIFICATIONS:</b></li> <li>- 1 Virtual Machine (Web App) - 2vCPU, 4GB RAM, 50 GB SSD, Backup Capability to another Geographic location.</li> <li>- 1 Managed Database Service (MySQL) - 2vCPU, 8GB RAM, 100GB High-Performance SSD, Point-in-time restore capability, Backup Capability to another Geographic location.</li> <li>- Application and Database networks should be on a separate subnet with the database not visible to public network traffic.</li> <li>- Service or tool analyze logs for Cloud Resources in scope for possible threats.</li> <li>- Monitoring of all resources deployed and dashboards based on metrics and events being monitored.</li> <li>- Ability to create and send alerts and start automation based on monitored metrics and events.</li> </ul>		1	lot	650,000.00	650,000.00		

	<ul style="list-style-type: none"> <li>- 1TB blob storage with automatic data lifecycle management.</li> <li>- Ability to monitor and log HTTP requests.</li> <li>- Application firewall that can protect against Bot Traffic and Web Attacks with the ability to add custom firewall rules.</li> <li>- Web Server Image Backup - 50GB SSD Disk Storage.</li> <li>- Capability to create custom rules for fine-grained controls over HTTP(s) traffic to Web Applications.</li> <li>- Allow Private Subnet Internet Access for Updates and Patches.</li> <li>- Expected Outbound Bandwidth of at least 50GB per month.</li> <li>- Ability to log all activity of cloud users and admins within the cloud provider and ensure those logs are tamper-proof.</li> <li>- Automated VM and Database data backup to another region with daily and Monthly configurations.</li> <li>- Encryption of data in transit and at rest.</li>   <li>- <b>B. TRAINING REQUIREMENTS:</b> The supplier shall be provide in-house training and knowledge transfer with the following topics for up to ten (10) participants.</li> <li>- Cloud Administration.</li> <li>- Supplier shall provide learning tools and materials accesible online and facilitated by a Certified Engineer of Trainer that will promote remote learning, the Certified Engineer or Trainer shall provide a training evaluation report post-training.</li>   <li>The training logistics shall be composed of but not limited to the following:</li> <li>- Training Manuals (user manual, administration manual &amp; training handouts)</li> <li>- Certificates of Completion.</li> <li>- The Supplier shall provide the latest version of the design document, user guide and any technical manuals stored in any electronic media.</li> <li>- <b>C. MANAGED CLOUD SERVICES:</b> (Please see item IV for the details)</li> <li>- <b>Please see attached terms of reference. (TOR)</b></li> </ul>					
<p><b>Note:</b> Other terms and conditions are stipulated in the attached Terms of Reference, if any.</p>	<b>Total</b>	<b>650,000.00</b>				
<p><b>DELIVERY TERM:</b> Please refer to the Terms of Reference.</p>						

*\*Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

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JULY 2023

## TERMS OF REFERENCE

### CLOUD STORAGE SUBSCRIPTION FOR OGS INVENTORY SYSTEM

The City Government of Pasig, through the efforts of the *Management Information Systems Office (MISO)* intends to subscribe to cloud storage subscription for the use OGS Inventory System

#### I. BACKGROUND

Cloud computing has emerged as a paradigm shift in provisioning and utilizing IT resources. It offers on-demand access to a pool of shared computing resources, including networks, servers, storage, and applications. The concept of cloud computing has evolved over time, with the development of virtualization technologies, improved Internet connectivity, and the availability of scalable and reliable cloud service providers. Cloud subscription services provided a solution by offering elastic scalability, allowing businesses to rapidly scale resources up or down based on demand, without upfront investment in hardware or infrastructure.

Office of the General Service hired a consultant to develop an inventory system that will be used to have a comprehensive and accurate inventory of city-owned property. In order to implement the said system, the MIS office intends to provide cloud storage that will serve as a server of the system. Since the end-users of this system are located in the different offices of the City Government of Pasig (inside and outside city hall), cloud storage is the ideal setup of served instead of on-premise server.

With the rise of remote work and global collaboration, businesses require technology that enables seamless access to applications and data from anywhere in the world. Cloud subscription services provide the necessary infrastructure to



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support remote workforces, allowing employees to access shared resources, collaborate on projects, and improve productivity regardless of their location.

II. CLOUD PLATFORM GENERAL REQUIREMENTS

- Supports selection of operating systems, frameworks, tools, databases, and devices such as but not limited to Linux and Microsoft Server
- Supports SQL and Non-SQL databases.
- Compliant with International and Industry-specific standards
- Provide convenient access by different devices (e.g., server, desktop, Laptop, mobile, tablet, etc.)
- Supports various forms of connectivity; secure and cross-premise connectivity with the virtual network and on-premises infrastructure.
- Supports various forms of storage with different capabilities such as data recovery, security, backup, and protection.
- Supports data migration.
- Provides a Secure network with layers of authentication and organizational security.
- Supports development of web and mobile applications that can be deployed to any platform or device e.g., build apps with JavaScript, Python, .NET, PHP, Java and Node.js; Build back-ends for IOS, Android and Windows devices.
- Security must provide wide array of configurable options and the ability to monitor, control, customize and increase security to meet PASIG's system deployments through built-in features and through partner solutions that can be deployed.
- Support data durability – the ability to keep the stored data consistent, intact without the influence of failures or any form of corruption.
- Support resource scalability – the ability for a resource (e.g., virtual machine) to scale vertically and horizontally.
- Support for Platform as a Service (PAAS) – provides a platform allowing PASIG to develop, run and manage applications without the complexity of building and maintaining the infrastructure.
- Supports capability to source, cleanse and transform unstructured data (real time, batch and streaming)
- Support for different types of workloads – provides multiple options in terms of compute, storage, database, networking, software, and intelligence for different types of workloads.
- Support for measurement of service to automatically control and optimize use by leveraging a metering capability at some level of abstraction appropriate to the type of service.



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- Must have a financially backed service level agreement (SLA) that guarantees monthly availability.
- Must have a facility to rapidly adjust usage of resources to match changing technical requirements.
- Must have a gallery of predefined operating system and server software images for the rapid creation of operational Virtual Machines
- Supports the creation of virtual machines using a browser-based GUI.
- Must have built in support for virtual networking and load balancing.
- Must have built in facility for High Availability and Disaster Recovery Requirements
- Supports Virtual Private Network (VPN) to secure network traffic.
- Must have a service that allows for a private dedicated connection to secure traffic.
- Supports the rapid deployment and scaling of websites and web applications in minutes.
- Supports server operating systems including Windows Server and Linux
- Supports multiple programming languages including Python, PHP and Java.
- Supports database applications including SQL Server, Oracle, MySQL, MariaDB and PostgreSQL.
- Must have a local zone, providing an option to move compute resources to in-country / local zone.
- Must have a built-in facility to manage resources using templates for single click deployments of complex applications.
- Must have the ability to orchestrate deployment using scripts and automation, aka Infrastructure as a Code (IaC) by provisioning resources and other artifacts including role assignments, policy assignments and resource groups and resource manager.
- Must have the ability to store in central repository and use several types of secret/cryptographic keys data. (e.g., user credentials, certificates)
- Must have a DNS hosting service which supports both private and public DNS.
- The DNS hosting service must be hosted on a global network of DNS servers, which answers a DNS query with the closest DNS server available.

III. TECHNICAL SPECIFICATIONS AND BILL OF MATERIALS

Item No.	Qty	Unit of Issue	Item Description/Specification	Unit Cost	Amount
1	1	LOT	<b>A. CLOUD SPECIFICATIONS:</b> (4 months) <ul style="list-style-type: none"> <li>▪ 1 Virtual Machine (Web App) - 2vCPU, 4GB RAM, 50 GB SSD, Backup Capability to another Geographic location</li> </ul>	162,500.00	650,000.00



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		<ul style="list-style-type: none"> <li>▪ 1 Managed Database Service (MySQL) - 2vCPU, 8GB RAM, 100 GB High-Performance SSD, point-in-time restore capability, Backup Capability to another Geographic location.</li> <li>▪ Application and Database networks should be on a separate subnet with the database not visible to public network traffic.</li> <li>▪ Service or tool analyze logs for Cloud Resources in scope for possible threats.</li> <li>▪ Monitoring of all resources deployed and dashboards based on metrics and events being monitored.</li> <li>▪ Ability to create and send alerts and start automation based on monitored metrics and events.</li> <li>▪ 1TB blob storage with automatic data lifecycle management.</li> <li>▪ Ability to monitor and log HTTP requests.</li> <li>▪ Application firewall that can protect against Bot Traffic and Web Attacks with the ability to add custom firewall rules.</li> <li>▪ Web Server Image Backup - 50 GB SSD Disk Storage</li> <li>▪ Capability to create custom rules for fine-grained controls over HTTP(s) traffic to Web Applications</li> <li>▪ Allow Private Subnet Internet Access for Updates and Patches</li> <li>▪ Expected Outbound Bandwidth of at least 50 GB per month.</li> </ul>		
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**IKR-450 TRON**  
PARAHLON NG PASIGUEÑO

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		<ul style="list-style-type: none"> <li>▪ Ability to log all activity of cloud users and admins within the cloud provider and ensure those logs are tamper-proof.</li> <li>▪ Automated VM and Database data backup to another region with daily and Monthly configurations.</li> <li>▪ Encryption of data in transit and at rest.</li> </ul> <p><b>B. TRAINING REQUIREMENTS:</b></p> <p>The supplier shall provide in-house training and knowledge transfer with the following topics for up to ten (10) participants.</p> <ul style="list-style-type: none"> <li>- Cloud Administration</li> <li>- Supplier shall provide learning tools and materials accessible online and facilitated by a Certified Engineer or Trainer that will promote remote learning. The Certified Engineer or Trainer shall provide a training evaluation report post-training.</li> </ul> <p>The training logistics shall be composed of but not limited to the following:</p> <ul style="list-style-type: none"> <li>- Training Manuals (user manual, administration manual, training handouts)</li> <li>- Certificates of Completion</li> </ul> <p>The Supplier shall provide the latest version of the Design Document, user guide, and technical manuals stored in any electronic media.</p>		
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		<b>C. MANAGED CLOUD SERVICES</b> (Please see Item IV for the details)		
				<b>650,000.00</b>

**IV. Managed Cloud Services**

Services	
<b>Landing Zone</b>	The supplier shall deploy an enterprise-scale landing zone to ensure best practices in security, access, and networking are in place before any deployment is done. (Please refer to Appendix: Cloud Storage Requirements)
<b>Cloud Services Provisioning</b>	The supplier shall provide storage, virtual machine(s), Application Firewall, Database Services, and Backup Policies to be used by PASIG's Applications Team which will be responsible for web application development.
<b>Virtual Network</b>	The supplier shall provide 1 virtual network with two (2) subnets: 1. Application Subnet 2. Database Subnet
<b>Backup</b>	The supplier shall use the Cloud Platform's Backup Tool to facilitate daily backup for (1) VMs and (1) Database with a daily backup retention of seven (7) days, and a monthly backup retention of two (2) months.
<b>Access</b>	The supplier shall provide a fully managed, first-party service that can provide SSH access to VMs. <ul style="list-style-type: none"> <li>The migrated applications must remain fully compatible with PASIG's existing on-premise applications.</li> <li>The Service Provider shall provide City Government of PASIG access to a single-pane portal for multi-cloud management, catalogue, billing, and consumption monitoring with comprehensive BI reports.</li> </ul>
<b>Monitoring VMs</b>	The supplier shall provide a service to monitor VMs. Collect, and analyze telemetry both cloud and on-premise. (1) GB / month logs
<b>Bandwidth</b>	The supplier shall provide Internet egress data transfer of at least 20GB/month
<b>Managed Services</b>	The supplier shall provide proactive monitoring and reactive problem management of Cloud resources as defined in specifications.

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In case the issue is traced to application codes, the supplier shall provide infrastructure logs to PASIG's Applications Team to better inform our developers in troubleshooting application issues.

At a minimum, Managed Services must conform to the Service Level Agreement:

Severity	Definition	Support Window	Response Time
1	<ul style="list-style-type: none"> <li>Unavailability of service for all end users</li> <li>Critical Business Impact</li> <li>Critical Operational Impact</li> <li>Critical Incident</li> <li>No workaround available</li> </ul>	24 x 7	1 Hour
2	<ul style="list-style-type: none"> <li>Partial unavailability of service</li> <li>High Business Impact</li> <li>High Operational Impact</li> <li>Department/group of users impacted.</li> <li>No workaround available</li> </ul>	24x7	2 Hours
3	<ul style="list-style-type: none"> <li>Degraded system performance</li> <li>Moderate business impact</li> <li>Moderate operational impact</li> <li>Few end-users are impacted.</li> <li>Workaround available</li> </ul>	24x7	4 Hours
4	<ul style="list-style-type: none"> <li>Service Request</li> <li>Low business impact</li> <li>Low operational impact</li> <li>Impact for single end-user</li> <li>Workaround available</li> </ul>	8 x 5 (Business Hours)	8 Hours



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	<p>The trouble tickets that are influenced by the following factors may be excluded for the purpose of SLA Performance Calculation</p> <ul style="list-style-type: none"> <li>• Delays caused by External Service Providers</li> <li>• Delays in feedback from users</li> <li>• Hardware replacements or Software Upgrades which are not readily available.</li> <li>• A resolution that requires change approval</li> </ul>
Support	<p>Cloud Infrastructure Service Provider shall provide the following support items.</p> <ul style="list-style-type: none"> <li>• Billing and Account Management support</li> <li>• 24/7 self-help resources to learning materials, (e.g. how to videos, documentation, and community support).</li> <li>• Ability to submit as many support tickets as needed but limited to billing and account management issues.</li> <li>• AI-powered advisor to supplement, detect, and recommend best practices.</li> <li>• On-demand, real-time cloud Infra health status, and notifications</li> <li>• General guidance on architecture support.</li> </ul>

#### V. QUALIFICATION OF CLOUD SERVICE

To make sure the City Government of Pasig achieve the necessary cloud service it needs to their purpose and data security, the following certifications/proofs must be presented by prospective service providers/suppliers during the post qualification process of this project regarding their offered cloud service:

- The migrated application must remain fully compatible with PASIG inventory system existing on-premises application.
- The Service Provider shall provide City Government of Pasig access to a single-pane portal for multi-cloud management, catalogue, billing, and consumption monitoring with comprehensive BI (business intelligence) reports.
- Must have a facility for securely storing keys that is certified to FIPS 140-2 level 2, or equivalent local or internationally-accepted standard.
- Must be certified on international and industry-specific compliance standards, including but not limited to the latest certification versions of ISO 27001, ISO 27017, ISO 27018, ISO 27701, ISO 22301, ISO 9001 and CSA STAR CCM.
- Cloud Service must inherit a comprehensive list of compliance controls such as PCI-DSS, HIPAA, FedRAMP, GDPR, FIPS 140-2 and NIST 800-171, or equivalent local or international comprehensive compliance protocols.



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- Must have a DISA Provisional Authorization at Impact Level 4 (IL4), or equivalent local or internationally-accepted provisional authorization for production workloads with export-controlled data and privacy information.
- Must provide contractual guarantees around transfer of personal data that conform to European Union (EU) Standard Contractual Clauses and approved by the EU's Article 29 Working Party for contractual commitments, or local or internationally-accepted similar contractual guarantees.
- Must have Federal Risk and Authorization Management Program (FedRAMP) High authorization, which is the highest level of authorization granted by FedRAMP or equivalent local or internationally-accepted risk and authorization management program.

#### VI. QUALIFICATIONS OF SERVICE PROVIDER / SUPPLIER

To ensure the quality of service that the City Government of Pasig aims to achieve, the service provider/supplier must have at least two (2) certified engineers for cloud infrastructure service providers that will meet designated MISO and PCG personnel for necessary meetings regarding this project. They must submit proof of certifications that they are organic employees of the provider/supplier (ex. employment certificate, list of relevant projects, training certificates, diploma, etc.) These shall be presented during the post qualification process of this project.

#### VII. CONTRACT DELIVERY PERIOD AND DURATION OF THE SERVICE

The contract delivery period shall be thirty (30) days upon the notice to proceed (NTP). Cloud Subscription duration shall be 4 months.

#### VIII. SOURCE OF FUNDING AND APPROVED BUDGET FOR THE CONTRACT

The Funds for this engagement shall be sourced from the Other Maintenance and Other Operating Expenses Management Information Systems Office for the year 2023. The ABC is amounting to a monthly payment based on the actual consumption not exceeding to six hundred fifty thousand Philippine Pesos (Php 650,000.00).

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**IX. MODE OF PROCUREMENT**

This project shall be undertaken through an allowable mode of procurement, as evaluated by the Bids and Awards Committee pursuant to RA No. 9184 and its latest revised IRR.

\*\*\*\* End of Terms of Reference \*\*\*\*

Prepared by:

  
**ROBERTO A. OSORIO**  
Head, Project Management Division

Reviewed by:

  
**JERRY V. OBICO**  
Head, Infrastructure Division


  
**JOHN CARLO F. FATALLO**  
OIC, MIS Office

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**APPENDIX:**

**CLOUD STORAGE REQUIREMENTS**

**Provider Reputation and Compliance**

Providers must have strong reputation on security and compliance adherence and comply with industry standards and regulations.

**Data Encryption**

Providers must have offers on robust encryption mechanisms for data both in transit and at rest. Support for TLS/SSL encryption for data in transit and encryption options for data storage.

**Authentication and Authorization**

Providers must have supports on strong authentication methods like multi-factor authentication (MFA) and provides granular access controls to manage user permissions effectively.

**Network Security Controls**

Providers must have network security controls, such as firewalls, intrusion detection systems, and intrusion prevention systems, to protect our resources from unauthorized access.

**Network Isolation**

Providers must have supports on network segmentation and isolation to prevent cross-tenant data leakage and unauthorized access.

**Secure APIs and Integrations**

Provider must include offering API security and integrations that adhere to security best practices. APIs should require authentication and authorization for access.

**Vulnerability Management**

Providers must have vulnerability management processes. They should regularly update and patch their systems to address known security vulnerabilities.

**Incident Response Plan**

Providers must have incident response plan to understand how they handle security breaches. Transparency in their approach to mitigating and responding to incidents is crucial.

**Data Backup and Recovery**

Providers must have offers on reliable backup and disaster recovery solutions. Verify the frequency of backups, the retention period, and the recovery processes.


**Compliance Audits and Report**

Providers must undergo regular security audits and assessments, requesting access to their compliance reports and certifications to verify their security practices.

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**Monitoring and Logging**

Providers must have offers comprehensive monitoring and logging capabilities. To track and analyze network activity and potential security incidents.

**Physical Security Measures**

Providers must have data centers, inquire about their physical security measures, such as access controls, surveillance, and environmental controls.

**Transparent Data Handling**

Providers must have handled our data, including data access, storage, and data retention policies. To ensure that data handling aligns with our organization's requirements.

**Redundancy and Availability**

Providers must have redundancy and availability features. They should have robust measures in place to minimize downtime and ensure continuous service availability.

**Customer Support and Communication**

Providers must have customer support responsiveness and communication channels. Quick response times are crucial during security incidents.

**Exit Strategy and Data Portability**

Providers must have plan for the possibility of switching cloud services. Ensure that can easily migrate our data and applications if decide to change managed cloud service providers.

**Security Training and Awareness**

Providers must have security training and awareness programs for our employees. This ensures their staff is well-versed in security best practices.

**SLAs and Security Guarantees**

Providers service-level agreements (SLAs) and any security guarantees they offer. Ensure that their commitments align with our security requirements.

**Vendor Lock-In Mitigation**

Providers must have strategy offers to mitigate vendor lock-in, allowing you to transition to another provider or bring services in-house if needed.


**Independent Reviews and References**


Providers must have documented research independent reviews, customer testimonials, and references from other organizations that have been used on provider's managed cloud services for insights into their security practices.

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Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
  2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement**  
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
  - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

**ADDITIONAL REQUIREMENTS:**

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].



If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.


Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4<sup>th</sup> Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4<sup>th</sup> Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

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The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at [bidsandawards@pasigcity.gov.ph](mailto:bidsandawards@pasigcity.gov.ph)



ATTY. PONCE MIGUEL D. LOPEZ  
Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:




\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position

Duly authorized to sign quotation/offer for and on behalf of \_\_\_\_\_  
(Please indicate Company Name)

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